



Colorectal Cancer Screening Follow Up and Education

Questions and Answers

1. Question: In the proposal, it is mentioned that the Department will enter demographic information into the Every Woman Matters database. Will this include language preference? We are just wondering if the contractor will know the language that the participant prefers before the contractor places the phone call.

Answer: Yes, we can make sure that the contractor has access to that information.

2. Question: Are you requiring a letter of intent or since we are already working under an existing contract will we be automatically considered?

Answer: No letter of intent is required. Please see the answer to the following question--consideration will be based on evaluation of proposals using the criteria specified under "Evaluation" in the Request for Proposal.

3. Question: What's my next step?

Answer: A proposal must be submitted by July 24 with the elements described under Proposal Requirements in the Request for Proposal. These include the proposed Technical Approach and the Cost Proposal.

4. Question: Is there a defined service area for the project?

Answer: The defined service area is the State of Nebraska.

5. Question: How many contracts will be awarded for the project for the State of Nebraska?

Answer: Only one contract will be awarded for this project.

6. Question: What is total amount of funding available?

Answer: The intent of the Request for Proposal is to solicit bids for the cost of the project rather than to offer a pre-determined amount of funding.

7. Question: How many references are recommended?

Answer: There is no specific recommendation. If the potential contractor has provided related or comparable services to a number of agencies/organizations, a listing of the three or four most comparable will be sufficient. If the potential contractor has provided related or comparable services to only one or two agencies/organizations, listing them will be sufficient.

8. Question: Will this project require travel to Lincoln or other locations for training or technical support?

Answer: Training will be provided at the site of the contractor chosen through this process.

9. Question: Would the project ever necessitate in-person contact with clients requiring travel?

Answer: Contact with clients will be done by telephone and mail

10. Question: I would be interested in receiving more information about salary, hours, etc.

Answer: The contractor will be selected based on competitive bid. Evaluation criteria are specified under the section entitled "Evaluation." The bid should incorporate the costs and resources that are necessary to get the job done.

11. Question: Does the person have to speak Spanish??

Answer: While Spanish is not required, the ability to communicate with clients who do not speak English (particularly those who speak only Spanish) is part of the evaluation criteria that will be used to select the contractor.